

## 2025-2026 ALERT Junior Producer Program Description

HFTco invites early-career individuals interested in creating and/or presenting theatre and live events in the Hamilton region to apply for the 2025 ALERT Junior Producer program. ALERT is a customized training opportunity for emerging producers ("Junior Producer") and companies/collectives with one or more works-in-development ("Resident Company"). The program culminates in a public presentation at the 2026 Hamilton Fringe Festival (July 15-26, 2026).

The ALERT Junior Producer program will consist of three terms: Foundations (Nov 2025-Jan 2026); Integration (Feb-April 2026); Production (May-July 2026).

The first term will give the Junior Producers a chance to learn or refresh theatre-specific producing skills (budgeting, marketing, fundraising, etc). In the second term (Integration), the Junior Producers and the Resident Company participate in customized mentor-led workshops and in-depth conversations with theatre professionals, with topics and themes that fulfil a need specifically identified by the Resident Company. Production, the third term, gives Junior Producers a hands-on role as part of the producing team for the ALERT Resident Company's public presentation at the 2026 Hamilton Fringe Festival (July 15-26, 2026).

Junior Producers get free entry to all HFTco programming and events in the 2025-2026 season, access to HFTco staff and resources, and will be directly supported by the ALERT Coordinator. Junior Producers receive an honorarium of \$800 upon completion of the program. Meeting and training sessions will be held bi-weekly on Friday mornings in the Foundations term. Meeting times in the Integration and Production terms will be scheduled in consultation with the Resident Company.

### WHO SHOULD APPLY TO BE A JUNIOR PRODUCER?

If you are, or are interested in:

- producing original work (including your own work),
- gaining the skillset to be hired as an indie theatre/live arts producer in the future,
- curious about live event production and project management,
- an emerging arts administrator or aspiring arts manager,
- craving connection and community with Hamilton's artists and arts and culture leaders,
- and/or an artist looking to learn about the other side of the audition table.

Applicants should:

- Be over 18 years of age
- Define yourself as "emerging", "early stage", or "new-in-craft" in that you will clearly benefit from participation in the ALERT program
- Be based in the Greater Hamilton Area (ie. less than 40km beyond Hamilton)

Applications for the ALERT Junior Producer program close at 11:59pm, November 1st 2025.

**Apply now:** <https://form.jotform.com/HamFringe/alert-producer-2026>

The ALERT program is supported by the incite foundation for the arts and the Hamilton Community Foundation. Visit [HFTco.ca/alert](https://HFTco.ca/alert). **Contact:** Managing Director, Franny McCabe-Bennett at [franny@HFTco.ca](mailto:franny@HFTco.ca), 289-698-2234.

## 2025-2026 ALERT Resident Company Program Description

HFTco invites emerging Hamilton-region theatre companies and collectives to apply for the **2026 ALERT Resident Company program**. The ALERT Resident Company program is a customized 7 month training opportunity for companies/collectives with one or more works-in-development, with the intention of moving from one phase of development to another. The program culminates in a public presentation during the 2026 Hamilton Fringe Festival (July 16-26, 2026).

The successful ALERT Resident Company will receive a \$2000 bursary and engage in free advanced workshops and training sessions tailored to the Company's unique needs. They will also have the opportunity to meet and/or work with professional mentors throughout the term. The program gives the Company access to a dedicated ALERT program coordinator, experienced HFTco senior staff, and the broader network of the Hamilton arts and culture sector through HFTco's existing partnerships. They will be invited to attend HFTco staff meetings and events.

This year, the Junior Producers will be selected and begin basic producer training *before* the Resident Company is selected to ensure the Junior Producers have some exposure to producing basics before the specialized training of the Integration term with the Resident Company or using their new skills under the guidance of the Resident Company in the Production term. Junior Producers will be invited to consider non-creative roles/departments for the Production phase such as Publicity & Social Media, Fundraising, Marketing, Outreach, Finance Officer (Grants & Budgets), Audience Experience (Box Office, Front of House, Volunteers), or a general Associate Producer role in a jack-of-all-trades/fill in where needed tasks. The Junior Producers, Resident Company, and ALERT Admin Team will decide which role(s) the Junior Producers will fill during the Production term. There will be regular meetings to ensure the Resident Company and the Junior Producers are receiving the support(s) they need, engaging in realistic goal-setting, navigating conversations around deadlines and quality of work, and people-management skills for the Resident Company overseeing the Junior Producers.

### WHO SHOULD APPLY?

If you are an emerging live performance maker based in the Greater Hamilton area and you're eager to level up your company's creative and production skills, the ALERT Resident Company program is for you! Applicants should:

- Be over 18 years of age
- Be an existing company or collective with a minimum history of 1 (one) public production or showing
- Define yourselves and/or your company as "emerging" or "early stage" in that you will clearly benefit from participation in the ALERT program
- Be based in the Greater Hamilton Area (ie. less than 40km beyond Hamilton)

### Program Dates:

ALERT Resident Company - January 1st to July 31st, 2026.

Applications for the ALERT Resident Company program close at 11:59pm, December 8th 2025.

Please contact Managing Director Franny McCabe-Bennett ([franny@HFTco.ca](mailto:franny@HFTco.ca), 289-698-2234) with any questions about the program or the application process.

**Apply now:** <https://form.jotform.com/HamFringe/alert-20242025-resident-co>

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